

## **USCG Auxiliary D11NR E-Mail Blockage Advisory**

Members may experience e-mail blockage from essential membership mail distribution, thereby missing significant information regarding events, updates, and relevant news pertaining to our missions. This is caused by the various Internet Service Providers (ISPs) attempting to block spam from reaching their customers. And since we send out messages to several hundred people at a time, our mail can look suspicious to the "Spam Police."

Yahoo, Hotmail, Gmail, and SBC Global have never caused problems so far, as far as processing USCG Auxiliary D11NR e-mail as spam. We have experienced repeated problems with AOL and Comcast. To ensure delivery of our messages, it may be necessary to add [webmaster@d11nuscgaux.info](mailto:webmaster@d11nuscgaux.info) and other relevant D11N email addresses to your white list or address book.

We suggest you add the following email addresses to your white list or address book to ensure delivery:

- [All@d11nuscgaux.info](mailto:All@d11nuscgaux.info)
- [Aid-Verifiers@d11nuscgaux.info](mailto:Aid-Verifiers@d11nuscgaux.info)
- [coxncrew@d11nuscgaux.info](mailto:coxncrew@d11nuscgaux.info)
- [Elected-Officers@d11nuscgaux.info](mailto:Elected-Officers@d11nuscgaux.info)
- [Vessel-Examiners@d11nuscgaux.info](mailto:Vessel-Examiners@d11nuscgaux.info)
- Also, please add the list master's email addresses – [Ed.Sweeney@d11nuscgaux.info](mailto:Ed.Sweeney@d11nuscgaux.info) and [esweeney-uscgaux@comcast.net](mailto:esweeney-uscgaux@comcast.net) as well as [webmaster@d11nuscgaux.info](mailto:webmaster@d11nuscgaux.info) .

The following are general instructions listed on the web as procedures for "white listing" email addresses for some of the more common ISPs. We recommend that you consult with your ISP for more details if needed.

### **AOL**

To make sure email gets delivered to your AOL inbox, you must add the email address or corporate domain of the sender to your Address Book or Custom Sender List.

1. Click the "Spam Controls" link on the lower right side of your inbox screen.
2. When the "Mail & Spam Controls" box appears, click the "Custom sender list" link.
3. Choose the "allow email from [\\*@d11nuscgaux.info](mailto:*@d11nuscgaux.info) option. (where the \* is the first part of our district email address you want to white list).
4. Add the domain or email address you would like to receive mail from, then click "Add"
5. Click "Save"

### **AT&T**

1. Open the email message from the sender you want to add to your address book.
2. Click on the "Save Address" link (below) next to the "From Address."
3. Check the "Add to Contacts" box (below) and click "Save."

## **Yahoo! Mail**

If you're not receiving email that you are expecting, there are two things you can do:

1. Use the "Not Spam" button in your Bulk folder.
2. Create a filter to automatically send email from certain domains to your Inbox. This is the only way to really ensure delivery.

### Report as "Not Spam"

1. - Check your Yahoo! Bulk folder
2. - If you see an email that is not SPAM, highlight it and click "Not Spam"
3. - This does not guarantee that your mail will be delivered in the future, but it does help.

### Create a Filter

1. Click "Options" in the top right navigation bar
2. Select "Mail Options" from the list that drops down
3. Choose "Filters" located on the left side of the page
4. Click the "Add" button on the Filters page
5. Choose the field you want to match in the incoming message. For example, "header" or "to".
6. Choose the criterion by which you want a match to be made, such as "contains"
7. Enter the text string to compare. For example:  
webmaster@d11nuscgaux.info
8. Choose the destination folder to which you would like the message delivered. For example: Inbox

## **Comcast**

1. On the Comcast web mail screen - Click on the [Save Address] link at the top of this message (it's next to From Address). Alternatively, you can use the "add contact" button at the top of the address book screen.
2. For the field titled First Name, please enter Ed Sweeney, in the field entitled email address put [Ed.Sweeney@d11nuscgaux.info](mailto:Ed.Sweeney@d11nuscgaux.info)
3. Then click Save Entry and you're all done.
4. Repeat steps 1 and 2, but this time add [esweeney-uscgaux@comcast.net](mailto:esweeney-uscgaux@comcast.net) .

## **Outlook 2003**

Because of the various email platforms that can work with Outlook, it is tricky to tell you how to receive all email to your Outlook inbox. We can tell you, however, how to make sure you can see all the emails you receive as they were intended to be seen - with images. If a company is not in your address book or "Safe Sender" list, your HTML images will not display.

To have HTML display correctly, users can:

1. Change their automatic download settings
2. Add your email or domain to their approved sender list

To change settings:

1. Right click on a non-displaying image in an HTML email
2. Choose "Change automatic download settings" option
3. When the popup comes up, uncheck the first box in the list that says "don't download pictures or other HTML content automatically"
4. Click "OK"

To add domain to safe sender list:

5. Right click on a non-displaying image in an HTML email
6. Choose "Add the domain to the safe sender list" option

**Please add @d11nuscgaux.info to your safe sender list.**

If you use a spam filter or ISP/email program not listed above, visit <http://www.keywebdata.com/whitelist.php> to see if you can find instructions for your particular ISP and/or email program. That particular page is written by someone who is an expert at email delivery.

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